



Paphos International Sailing Club Constitution

UNANIMOUSLY ADOPTED BY THE PISC COMMITTEE AND ACCEPTED AT THE AGM ON 6th APRIL 2007

1. Title and Objective:

The Paphos International Sailing Club (**PISC**) exists to bring together like-minded people with interests in the Sea, Sailing, and Boating. It is a non-profit making institution.

2. Registration:

PISC shall be registered with the appropriate Cyprus authorities.

3. Membership:

1. Ordinary
2. Life
3. Honorary
4. Non resident/Visiting

1. Ordinary: People applying to join as Ordinary Members shall complete the Membership form and submit it to the membership secretary with joining fee & subscription. This, once accepted at the next committee meeting, may include a second person having full rights, provided they are nominated on the application form. Membership cards will be available for collection at the club, valid for one year. Ordinary members should also state if they are boating or social members, either defined by themselves or based on questions on the reverse of the application form. Whenever non-boating (social) members, as declared on their application form, comprise 30% of the club membership, then new applications from non-boating members shall go onto a waiting list.

2. Life: Those seeking Life Membership shall pay the normal joining fee and ten times the annual subscription per person. Their cards will be valid for life.

3. Honorary: The Committee shall be empowered to appoint an Honorary President, Vice Presidents and patrons with approval of the Members. Any President, Vice President or Patron shall, on appointment, become an Honorary Member and ex-officio committee member. The Committee shall also be empowered to appoint other members or non-members as Honorary Members, with the approval of the members.

4. Non Resident/Visiting: Visiting yacht crews and family members may use the club facilities for one month free of charge.

Membership shall cease on resignation, or on failure to pay the annual subscription prior to the AGM. To rejoin will require payment of a new joining fee. A member may be asked to resign if, in the opinion of the committee, his behaviour is considered to be unacceptable to the interests of the club.

4. Subscriptions:

Annual Subscriptions & Joining Fees will be decided by the committee and changes will be advised on the notice board and by newsletter. Subscriptions will run from 1st April to 31 March. New members joining after 1st January will have their joining date set at 31st March (three months free). Members who have not paid by the end of March shall not qualify to speak or vote at the AGM nor may they stand for election to any post.

5. Club Officers & Committee Members:

The four officers shall be:-

The Commodore (chairman of the committee) – Maximum term two years.

Vice-Commodore)

Hon Secretary) – No fixed term or conditions apply to positions 2, 3 & 4

Hon Treasurer)

The Commodore will issue an agreed list of duties & responsibilities for each committee member.

Officers will stand for election/re-election at the AGM and other members will be co-opted, nominations having been received 30 days in advance.

The committee should ideally consist of minimum eight, maximum 12 members including the officers.

A quorum shall consist of four members. Committee is empowered to co-opt members. Committee members shall give 30 days notice of resignation to allow a handover period and shall not be allowed to stand again until 12 months after the next AGM unless co-opted.

Members asked to resign or who have been dismissed from the committee for disciplinary reasons shall not be allowed to stand again.

6. AGM:

At least 6 weeks notice of this meeting shall be given to members. This shall be held earliest April/latest May at which the Commodore & Treasurer shall report & the Balance Sheet shall be presented to all members. Matters for consideration may be submitted to the Hon Sec by paid-up members only, at least 30 days in advance. An AGM quorum shall consist of 10% of membership. If no quorum is present, a new meeting will be convened ASAP. A show of hands will decide matters, except where any position is opposed. In this case the ballot will be by written vote. The Commodore or delegated officer will have a deciding vote, when required.

A signed Proxy vote for a member may be entrusted to any member by the voter using the Proxy form. This must be submitted before the meeting, normally to the Hon Sec.

7. EGM:

This meeting may be called by the committee or by at least 10% of the ordinary membership by request in writing. However called, if the Commodore cannot resolve the problem, the meeting must be held within 30 days of the original request.

8. Voting:

Fully paid up members, including the second nominated member, shall be entitled to one vote each when resolutions are put to the vote. At any AGM or EGM or any other meeting where a resolution is put to the vote, it shall be decided by a majority with a show of hands. In the event of an equality of votes, the Commodore shall have the casting vote. Proxy voting is only available to members not able to attend due to illness, work, or absence from the country for any AGM or EGM.

9. Bankers:

(a) Shall from time to time be appointed by the committee.

(b) All monies raised shall be lodged in the bank account in the name of the Paphos International Sailing Club, and all payments made by cheque from this account shall bear two signatures. Such signatories shall be appointed by the committee as required.

10. Rules & Administration:

The constitution may only be amended by a majority vote of the total membership including proxy votes at an AGM or EGM, provided that notice shall have been given in writing to all members specifying the intention to amend the Constitution.

Neither the club nor any of its officers shall be held responsible for any accident or injury to any member, guest or other persons participating in or attending any event or function, nor for any damage to such persons property or possessions. Any member using the club database for personal use will be deemed to have contravened the Data Protection Act and will forfeit membership.

In the event of the winding up of the club, the disposal of any monies in hand after settlement of all debts, shall be decided at the winding up meeting.

11. Audit:

Auditing shall be done internally.

12. Social Functions:

Because bookings must be paid for in advance, Social fees are non refundable except in exceptional circumstances.

13. Guests:

Members may introduce guests/prospective members up to a maximum of three times. Thereafter the guest must join the club to make further use of its facilities. Members may introduce their family or house guests as and when they visit. All guests must be signed in to the Visitors' book on each visit.

14. Commodore's Term:

The Commodore shall be entitled to stand for a maximum of two years, after which he must retire. He will be eligible to be nominated again for the post after one year has elapsed. In the event that, at the AGM, no nominations have been received for the post, and following a failed call for nominations from the floor, then a retiring Commodore who has completed two years in office may be nominated for a further year.